ORDER FORM

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By Phone: Toll Free 1-877-322-8020 • By Fax: Toll Free 1-877-888-5130
E-mail: info@millmarkeducation.com • Website: www.millmarkeducation.com

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Quantity	Title/Product Description	Product Number	Price	Total

Payment Method:

☐ Purchase Order No. _____

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Credit Card Number Expiration Date

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Authorized Signature

Subtotal	
Shipping & Handling*	
Sales Tax	
Total	

School Orders
School orders are accepted three ways:
- Authorized written purchase order
- Millmark Education order form with payment
- Order written on school letterhead and signed by the school principal

Prepaid Orders
- Prepaid orders must include payment by check or credit card (VISA/MasterCard/Amex/Discover).
- Credit card orders must include card number, signature, and expiration date.

Prices
All prices stated in this catalog are applicable only in the United States, its possessions and its outlying areas. All prices are in U.S. funds. Prices are subject to change without notice. Payment must be in U.S. funds only.

Terms
- Net 30 days, subject to credit approval. Finance charges will accrue on late payments.
- Prices subject to change without notice.
- We cannot be held responsible for typographical errors.

*Shipping & Handling
- Orders up to $2,499.99 add 10% shipping and handling costs ($5.00 minimum).
- Orders $2,500+ add 8% shipping and handling costs.
- Express Delivery: Second Day or Next Day deliveries include a surcharge.

Delivery
Standard shipping time is approximately two weeks for in-stock items following receipt of purchase order. New products are available unless otherwise indicated. Titles ordered prior to availability dates will be back-ordered and shipped upon release.

Satisfaction Guaranteed — Returns
- Contact our Customer Service Department at: 1-877-322-8020
- Materials in resalable condition will be accepted for return within the first 30 days after receipt.

NO-RISK, NO-COMPROMISE
GUARANTEE OF SATISFACTION
We invite you to review any product on a 30-day approval basis. If you are not completely satisfied, simply return the product to Millmark Education, c/o York Distribution Center, I-83 Industrial Park, 60 Grumbacher Rd., York, PA 17406. Please include a copy of the packaging slip and use the return address label provided.

Millmark Federal Tax ID # 42-1689450

Bid and Quote Requests
Send all bid and quote requests to:
Millmark Education
Attn: Sales Department
7272 Wisconsin Avenue, Suite 300
Bethesda, MD 20814
Or fax to: 1-877-888-5130